



QUEEN MARY'S HIGH SCHOOL
Founded in 1981

HOME / SCHOOL PARTNERSHIP AGREEMENT 2016-2018

We believe that a partnership between a student, her parents or guardians and Queen Mary's High School is the best way to ensure that each student enjoys school, achieves her full academic potential and becomes a mature, responsible adult. Please read the agreements below and sign to show that you accept your responsibilities as a partner and understand what responsibilities the other partners have undertaken.

Queen Mary's High School agrees to provide:

- fairly and consistently apply the sanctions and rewards policies
- the opportunity for specialist education in the subjects required by the National Curriculum and in those on offer as options in the Key Stage 4 curriculum
 - a) by providing appropriate teaching, facilities and resources for each course
 - b) by encouraging and supporting each student in her studies
 - c) by assessing progress and by reporting to students and parents on this progress
 - d) by preparing each student to sit public examinations appropriate to her level of attainment
- guidance on study skills and strategies for achieving a healthy work/life balance
- support in making up missed work for students who have been absent through illness
- an effective pastoral structure to support each individual student academically and personally
- opportunities for parents / guardians to discuss their daughter's progress through Learning Reviews and, if necessary, through separate consultations
- opportunities for parents / guardians to visit the school and meet teachers
- guidance regarding option choices, opportunities in employment and in further/higher education
- a safe and pleasant learning environment
- opportunities for students to develop personal skills and interests and increase their participation in the life of the community through a range of extra-curricular activities.

Signature of Headteacher: _____ **Date:** _____

Signature of PAM: _____ **Date:** _____

As a Key Stage Four student at Queen Mary's High School, I agree to:

- work positively within the school and support it's aims, rules and abide by it's sanctions policy
- abide by the code of conduct and anti-bullying code published in my planner
- obey the school uniform rules
- respect other people at all times
- attend school for every session (morning / afternoon) when students are expected to be in school unless absence is unavoidable because of illness or other circumstances authorised in advance by the Headteacher or her representative eg Personal Achievement Manager
- arrive on time at Registration in the morning and the afternoon and at all lessons or other organised sessions
- give a return from absence note to my Form tutor if I have been too ill to attend school and discuss work missed with my subject teachers, making this up as soon as possible
- inform my subject teachers and Form Tutor in advance of any planned absence (e.g. for medical appointments, religious observance, interviews, funerals etc), having first brought in a letter to my Personal Achievement Manager from parents/guardians requesting authorisation for the absence
- complete all work set by the agreed deadlines, making a real effort to maintain good standards and meet course requirements
- be prepared to spend an appropriate amount of time working independently at home or in school as directed by the Personal Achievement Manager
- ensure that any part time work or leisure activities do not hinder my academic progress
- behave in an appropriate manner to allow myself and fellow students to learn and enjoy school
- take an active role in the life of the school in the widest sense and make a positive contribution.

As the parent / guardian of a student at Queen Mary's High School, I agree to:

- work with the school and support it's aims, rules and abide by it's sanctions policy
- avoid taking holidays in term-time.
- support my daughter in fulfilling the agreement she has made with the school (above)
- ensure that my daughter attends school regularly and punctually
- encourage a positive attitude towards education
- ensure that my daughter has sufficient sleep to allow her to cope with the demands of school
- give as much time as possible to talk with and listen to her
- attend meetings whenever possible to discuss her progress with her teachers
- give her positive support in her efforts at school and doing homework
- encourage her to use books, the media and ICT wherever they are available, to help with learning and ensure that the use of the home computer is monitored
- inform the school if my daughter is absent from school through illness or family emergency before 10 am on the first day of absence and before 10 am on each subsequent day of absence; and to provide an absence note upon return to school
- request authorisation in writing and in advance for any planned absence (eg for medical appointments, religious observance, interviews, funerals etc)
- ensure the school knows if I have concerns about my daughter's education
- ensure the school knows if there are health, emotional or family problems which may affect my daughter's performance or behaviour in school

Signature of Student: _____ Name in capital letters: _____

Date: _____

This is to confirm that I have read the document detailed above and agree to support my daughter in fulfilling the promises she has made.

Parent or Guardian*: _____ Name in capital letters: _____

Date: _____

Parent or Guardian*: _____ Name in capital letters: _____

Date: _____

(*If appropriate to your family circumstances, only one parental signature is required)